

AGENDA

02/02/2017

Start	End	Minutes	Partner		Activity
10:00	10:10	10	P01	CENFIM	Welcome & Reception of Attendees
10:10	10:15	5	P01	CENFIM	Partner Presentation
10:15	10:20	5	P02	AMUEBLA	Partner Presentation
10:20	10:25	5	P03	CCS	Partner Presentation
10:25	10:30	5	P04	Eurocrea	Partner Presentation
10:30	10:35	5	P05	AMIC	Partner Presentation
10:35	10:40	5	P06	Danmar	Partner Presentation
10:40	10:55	15	All	All	Budget review
10:55	11:25	30	P01	CENFIM	Project overview
11:25	11:45	20			Coffee Break
11:45	11:55	10	P05	AMIC	Skills needs detection 1
11:55	12:05	10	P02	AMUEBLA	Skills needs detection 2
12:05	12:25	20	P01	CENFIM	Content development 1
12:25	12:40	15	P06	Danmar	Strategy Genie
12:40	12:55	15	P04	Eurocrea	ECVET, Quality
12:55	13:10	15	P03	CCS	Content development 2
13:10	13:30	20	P01	CENFIM	Dissemination, multiplier events, LTT
13:30	14:00	30	P01	CENFIM	Tasks re-distribution & budget adjustment
14:00	15:00	60	P01		Lunch
15:00	15:30	30	P01	CENFIM	Workplan review
15:30	15:45	15	P01	CENFIM	Legal documents review
15:45	16:15	30	P01	CENFIM	Costs justification
16:15	16:45	30	P01	CENFIM	Partnership Agreement
16:45	17:15	30	P01	CENFIM	Project management: drive, ASANA
17:15	18:00	45	P01	CENFIM	Questions, Summary & ToDoList